

Your Name
Your Address
Your City, State Zip

Debt Collector's Name
Debt Collector's Address
Debt Collector's City, State Zip

Re: Account Number

To Whom It May Concern:

Pursuant to my rights under the Fair Debt Collection Practices Act, this letter is to formally advise you that I am requesting that you cease and desist all communication. This request is to cease communication with me, as well as my family, friends and employers in relation to this and all other alleged debts you claim I owe. This is in accordance with the laws of the Fair Debt Collection Practices Act. This notice has been delivered via certified mail.

You are hereby notified that failure to comply with this request will result with a filed complaint with the Federal Trade Commission and a filed complaint with [your state here] Attorney General's office. Please be advised, that if any negative information regarding this debt is added to my credit history after receiving this letter I will take all necessary action to protect my rights. Civil and criminal claims will be pursued.

Sincerely,

Your Name